



Department of Health & Human Services

Licensing & Background Checks

Child Care Licensing Fee Schedule

Effective July 1, 2026 - June 30, 2027

Pursuant to Utah State Legislature FY 2026 Appropriation Act, the following fees are designated for child care programs

Fee	Description	Amount
Base license / certificate	Applies to all new applications, annual renewals, and change of ownership.	\$62.00 each
Initial center application	One-time fee for new center licenses, location changes, or adding locations.	\$200.00 each
Per-child capacity rate	Based on the total requested or approved capacity.	\$1.75 per child
Late renewal penalty	Applied when renewals request are received 1-30 days past the expiration date.	\$31.00 Home & Center + \$0.75 per child (Center)
Background screening	Required background check (exempt for family, friend, & neighbor providers).	\$20.00 each
Fingerprint processing	Covers electronic fingerprint capture and submission.	\$45.00 each
Fingerprint record replication	Applied when copying existing fingerprints previously submitted to a partner agency.	\$10.00 each
License changes	Charged starting with the third change made to a license/certificate within a single year.	\$44.34 each
Additional inspections	For licensed or certified providers : This fee is for each additional inspection conducted for repeat noncompliance. For new applicants : This fee is for each additional inspection conducted for license or certificate approval.	\$160.00 each
Conditional monitoring inspections	Charged per inspection while a provider is operating under a conditional status.	\$253.00 (Centers) \$245.00 (Home)