



Child Care Provider Licensing Committee Meeting Minutes

May 25, 2023

9:00 a.m. - 11:00 a.m.

Physical Location:

4431 S 2700 W, Room 104A. Taylorsville, UT 84129

The audio recording of the meeting can be found on our website childcarelicensing.utah.gov or on the Utah Public Notice Website at utah.gov/pmn/.

Members Present: Jody Zabriskie, Bree Murphy, Alanna Brickley, Jamie Bitton, Monica Gailey, Tamara Thomas, Matt Wallace,
Members Excused: None
Members Absent: None
Executive Secretary: Simon Bolivar

WELCOME - Jody Zabriskie welcomed the members of the committee and completed the roll call. Meeting began at approximately 9:05 am.

Minutes from last meeting approved by email

VACANCIES - Simon Bolivar announced five (5) vacancies for the committee:

- *2 Licensed Family Providers,*
- *1 Residential Certificate Provider,*
- *1 Health Care Provider, and*
- *1 Parent of a child in home-based care.*

It was stated that 5 applications have been received but currently only 4 applications have been received and have not yet been approved or appointed. Current members of the Center Committee do not have to be reapproved. We currently do not have an application for a Residential Certificate Provider or for a parent with a child in home-based care.

AGENCY AND COMMITTEE REPORTS

- Child Care Licensing
 - Janice Weinman: Program Administrator (Completing policy and licensing work)
 - Rules were retitled for the new division, updated statutory citations, cleaned up for rule compliance, substantive approved changes from legislative session

were added. Rules are currently going through channels of review. They will be published as soon as we get the go-ahead from the governor's office.

- Office of Child Care
 - Karrie Phillips:
 - The stabilization grant will go to 25% of current rate after September of 2023. All providers and programs received an email.
 - Programs that receive OCC funding and/or subsidy payments will need to begin using an approved electronic sign-in / sign-out system beginning July 1, 2023. DWS is providing the free ARISE system. An email was sent out.
 - We are implementing more levels of support for before and after providers receive a CCQS rating. We are piloting CCQS cohorts in 2 CAC regions (Five county regions will be doing one for center programs and in Logan for family child care) to help providers get ready to apply for CCQS rating. Available to all regions in the following year. We are expanding Peer Learning Communities (PLC). They will be open to all programs whether or not they have a certified rating. A rubric will be used to select and prioritize participants.
 - Intensive coaching grant and support will be continued for eligible programs who have a certified rating. It is a contract with OCC for funding. Applications are opening July 1st to the 15th. Eligible programs will be sent an email notification. A virtual information meeting must be attended to get the application. Applications open 2 times per year.
 - Ben Trentleman:
 - Wrapping up work with school aged classrooms and the CCQS system. No other big announcements.
 - Visit [Utahafterschool.org](https://utahafterschool.org) and scroll to the bottom to subscribe to the newsletter to get all UAN updates.

NEW BUSINESS

- Committee By-Laws
 - A hand out of changes was shared and reviewed to update by-laws to meet the needs of the new committee. Simon Bolivar reviewed the proposed changes with the committee.
 - Jody asked for discussion and questions. There was no discussion.
 - Jamie proposed to accept the by-laws and Tammy Thomas seconded the motion. The vote was unanimous to adopt the by-laws as proposed.

- Simon will send them through the legal department, make the changes and post them on our website.
- Conversation: play equipment rule about manufacturers intent for equipment use when it comes to adventurous or risky play
 - Jamie discussed a rule noncompliance received for a child who went down the slide on tummy. Adventurous and risky play helps children learn what their bodies can do. What is risky play and are children getting their physical needs met? Jamie asked for a continuation of this discussion to get a fairly represented discussion with both home and center providers.
 - Monica Gailey stated that there should be leniency when providers miss something because their eyes are on other children. Tammy Thomas pointed out that the rules are to protect the health and safety of children. Jamie suggested that some risky play allowed under active supervision may reduce risks later on because children learn what they can do. Matt stated that according to code, children should be reminded to go down feet first on a slide. Slides have a very specific risk scenario. Alana stated that a slide is different from other actions. Alanna said the IM clearly allows for risk as it is written.
 - Jody reminded the committee that an appeals process is available for those situations where a review may be needed to determine if a noncompliance was written in error.
 - Monica asked about rule noncompliances and Simon clarified that as long as caregivers are actively supervising, it would not be a rule noncompliance.
 - It was discussed that if this topic is to be addressed at the next meeting, Simon will need an assignment to be prepared for the next meeting.
- Background checks for all caregivers, including 16 and 17 year-olds proposed change
 - Keri Hamblin - Background Checks:
 - Keri stated that currently, all 16 and 17 year olds who are listed as Caregivers and work at facilities who receive DWS funding require fingerprints. The problem is that it becomes difficult to monitor which do and do not require the fingerprints. Keri proposed that it be required for all 16 and 17 years olds to require fingerprints.
 - There was a discussion about costs, homes and centers and that the rule as well as procedures would need to be changed. Since there are not any home-based committee members on the committee yet, proposals can only be made for the center providers. Matt proposed that Simon bring proposed rule change language as well as proposed procedural wording to require all 16 and 17 year olds employed at centers be required to have fingerprints. Tammy Thomas seconded the motion. It was unanimous.

- Next Meeting and Time
 - The committee discussed the next meeting in regards to date, time and location.
 - After a discussion, Alanna motioned that the meetings be held on the 2nd Thursday of every odd month from 9:30 am to 11:30 am with the anchor location to be at the DHHS office located at 195 N 1950 W in Salt Lake City. Matt seconded the motion. The vote was unanimous.
 - Because the meeting schedule was decided, a motion was made by Matt to add the meeting information to the by-laws. Jamie seconded the motion. The vote was unanimous. Simon will add the information regarding the meeting to the by-laws.
 - Matt asked to have a calendar invite to each meeting with the Zoom link. Simon stated that Kim Rice will send those out.

Public Comment

- No Public Comment

Meeting was adjourned by unanimous vote at 10:37 am.

Upcoming Meetings

- July 13th, 9:30 - 11:30 am
- September 14th, 9:30 = 11:30 am