



Utah Department of
Health & Human Services
Licensing & Background Checks

Abortion Clinic Inspection Checklist

R432-600 **Abortion Clinic Rule**

This inspection checklist is the tool OL
licensors use to ensure consistency for
every inspection. *(Revised 11/5/2025)*

Facility Name:		Facility ID:		Phone Number:		Notes / Sticky Notes
Address:				Email Address:		
Provider:						

Please review the following items prior to the inspection:
(Mark with a check mark if completed and make and necessary notes)

Please review the following items during the inspection:
(Mark with a check mark if completed and make and necessary notes)

<input type="checkbox"/>	Request Organizational Chart		<input type="checkbox"/>		
<input type="checkbox"/>	Request documentation that they are members in good standing with the National Abortion Federation or the Abortion Care Network which is required for license.		<input type="checkbox"/>		
<input type="checkbox"/>	Request documentation that they are members in good standing with the National Abortion Federation or the Abortion Care Network which is required for license.		<input type="checkbox"/>		
<input type="checkbox"/>	Request Contracts for services not provided by the clinic		<input type="checkbox"/>		
<input type="checkbox"/>	Request Transfer Agreement		<input type="checkbox"/>		

Inspection Information:

- The Licensor will email you this inspection checklist after the inspection is completed, if requested.
- These are initial observations and do not constitute a final inspection report.
- An official inspection report will be sent to you once this inspection has been approved by OL management.
- You may submit feedback on this inspection by visiting the website dlbc.utah.gov

Signature Information

Inspection Type:		Date:		Time Started:		Time Ended:	
Number of rule noncompliances:			Name of Individual Informed of this Inspection:				
Licensor(s) Conducting this Inspection:					OL Staff Observing Inspection:		
<input type="checkbox"/>	The Licensor reviewed compliance.						

RULES CHECKLIST

Rule # R432-600	Rule Description	Reviewed	Under Review	NA	Compliance Required By Date:	Corrected During Inspection	Technical Assistance	Notes
	R = Reviewed UR = Potential noncompliance was identified NA = Not Assessed during this inspection							
R380-80-4. Providers' Duty to Help Protect Clients.		R	UR	NA	Date	CDI	TA	
R380-80-4(1)	(1) The provider shall protect each client from abuse, neglect, exploitation, and mistreatment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R380-80-5. Provider Code of Conduct.		R	UR	NA	Date	CDI	TA	
R380-80-5(4)	(4) Each provider shall protect clients from abuse, neglect, harm, exploitation, mistreatment, fraud, and any action that may compromise the health and safety of clients through acts or omissions and shall instruct and encourage others to do the same.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-1-4. Identification Badges		R	UR	NA	Date	CDI	TA	Notes
4(1)(a)-(b) 4(2)(a)-(b)	(1) A licensee shall ensure that the following individuals wear an identification badge: (a) any employee who provides direct care to a patient; and (b) any volunteer. (2) The identification badge shall include the following information: (a) the person's first or last name; and (b) the person's title or position, in terms generally understood by the public.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-4. Licensure.		R	UR	NA	Date	CDI	TA	Notes
R432-600-4(1)	(1) A license is required to operate an abortion clinic. The licensee and facility shall maintain documentation that they are members in good standing with the National Abortion Federation or the Abortion Care Network which is required for licensure.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-4(2)(a)-(b)	(2) An abortion clinic may be licensed as a Type I facility if the facility: (a) performs abortions, as defined in Section 76-7-301, during the first trimester of pregnancy; and (b) does not perform abortions, as defined in section 76-7-301, after the first trimester of pregnancy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-4(3)(a)-(b)	(3) An abortion clinic may be licensed as a Type II facility if the facility: (a) performs abortions, as defined in Section 76-7-301, after the first trimester of pregnancy; or (b) performs abortions, as defined in section 76-7-301, during the first trimester of pregnancy and after the first trimester of pregnancy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-4(4)	(4) Abortion clinics must comply with requirements of Title 76, Chapter 7, Part 3 Abortion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 6. Organization		R	UR	NA	Date	CDI	TA	Notes
R432-600-6(1)	(1) Each clinic shall be operated by a licensee. If the licensee is other than a single individual, there shall be an organized functioning governing body to assure accountability.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-6(2)	(2) The licensee shall be responsible for the organization, management, operation, and control of the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-6(3)(a)-(h)	(3) Responsibilities shall include at least the following: (a) Comply with all applicable federal, state and local laws, rules and requirements; (b) Adopt and institute by-laws, protocols, policies and procedures relative to the operation of the clinic; (c) Appoint, in writing, a qualified administrator to be responsible for the implementation of facility bylaws, policies and procedures, and for the overall management of the facility; (d) Appoint, in writing, a qualified medical director to be responsible for clinical services; (e) Establish a quality assurance committee in conjunction with the medical staff; (f) Secure contracts for services not provided directly by the clinic; (g) Receive and respond to the semi-annual inspection report by the Department; (h) Compile statistics on the distribution of the informed consent material as required in Section 76-7-313.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 7. Clinic Protocols, Policies, and Procedures		R	UR	NA	Date	CDI	TA	Notes

R432-600-7(1)(a)-(m)	<p>(1) The licensee shall develop and implement written policies and procedures with the medical director and the administrator in accordance with State law including:</p> <ul style="list-style-type: none"> (a) Patient eligibility criteria; (b) Physician competency criteria; (c) Informed consent; (d) For Type II Clinics, policy must indicate a limit on the number of weeks within the second trimester of pregnancy during which abortions can be safely performed in the clinic; (e) For Type II Clinics, an emergency treatment transfer plan which shall include: <ul style="list-style-type: none"> (i) patient acknowledgment of the transfer plan; (ii) notification to the receiving hospital when a patient requires emergency transfer; (iii) explanation of how information will be provided to receiving hospital for proper care and treatment of the individual transferred; (iv) plan for security and accountability of the personal effects of the individual transferred; and (v) mode of transportation for the transfer. (f) If an abortion is performed when an unborn child is sufficiently developed to have any reasonable possibility of survival outside its mother's womb, the medical procedure used must be that which, in the best medical judgment of the physician, will give the unborn child the best chance of survival. (Refer to Section 76-7-307.) (g) Pre and post counseling; (h) Clinic operational functions; (i) Patient care and patient rights policies; (j) A quality assurance committee; (k) Ongoing relevant training program for all clinic personnel; (l) Emergency and disaster plans; (m) Fire evacuation plans. 	<input type="checkbox"/>	<input style="border: 1px solid red;" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 8. Administrator		R	UR	NA	Date	CDI	TA	Notes
R432-600-8(1)	<p>(1) Each facility shall designate, in writing, an administrator who shall have sufficient freedom from other responsibilities to be on the premises of the clinic a sufficient number of hours in the business day to permit attention to the management and administration of the facility.</p>	<input type="checkbox"/>	<input style="border: 1px solid red;" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-8(2)	(2) The administrator shall designate a person to act as administrator in his or her absence. This person shall have sufficient power, authority, and freedom to act in the best interests of patient safety and well-being. It is not the intent to permit a de facto administrator to supplant or replace the designated facility administrator.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-8(3)	(3) The administrator shall be 21 years of age or older.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-8(4)	(4) The administrator shall be experienced in administration and supervision of personnel, and shall be knowledgeable about the medical aspects of abortions to interpret and be conversant in medical protocols.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-8(5)	(5) The administrator's responsibilities shall be included in a written job description.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-8(6)(a)-(h)	(6) Responsibilities shall include at least the following: (a) Develop and implement facility policies and procedures; (b) Maintain an adequate number of qualified and competent staff to meet the needs of clinic patients; (c) Develop clear and complete job descriptions for each position; (d) Implement recommendations made by the quality assurance committee; (e) Notify the Department of Health, Bureau of Health Facility Licensing within 7 days in the event of the death of a patient; (f) Notify appropriate authorities when a reportable communicable disease is diagnosed; (g) Administrator will ensure that a fetal death certificate is filed as required in Section 26-2-14, for each fetal death of 20 weeks gestation or more calculated from the date the last normal menstrual period began to date of delivery; (h) Review all incident and accident reports and document what action was taken.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 9. Medical Director		R	UR	NA	Date	CDI	TA	Notes
R432-600-9(1)	(1) The licensee of the abortion clinic shall retain, by formal agreement, a physician to serve as medical director.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-9(2)(a)-(e)	(2) The medical director shall meet the following qualifications: (a) Be currently licensed to practice medicine in Utah; (b) Have sufficient training and expertise in abortion procedures to enable supervision of the scope of service offered by the clinic; (c) Be a diplomate of the American Board of Obstetrics and Gynecology or the American Board of Surgery; or submit evidence to the Department that other training and experience will qualify her or him for admission to an examination by either board; or (d) Be certified by the American College of Osteopathic Obstetricians and Gynecologists or the American Board of Osteopathic Surgeons; or submit evidence to the Department that his training and experience qualifies him or her for admission to an examination by the College or Board; (e) Be a member in good standing with the National Abortion Federation or the Abortion Care Network.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-9(3)	(3) The medical director shall have overall responsibility for the administration of medication and treatment delivered in the facility. Applicable laws relating to abortions, professional licensure acts and clinic protocols shall govern both medical staff and employee performance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-9(4)(a)-(f)	(4) The medical director shall be responsible for at least the following: (a) To develop and review facility protocols; (b) To establish competency criteria for staff physicians and personnel, including training in abortion procedures and abortion counseling; (c) To supervise the performance of the medical staff; (d) To serve as a member of the clinic's quality assurance committee; (e) To act as consultant to the director of nursing; (f) Ensure that a physician's report is filed as required in Section 76-7-313, for each abortion performed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 10. Health Surveillance		R	UR	NA	Date	CDI	TA	Notes
R432-600-10(1)	(1) The Facility shall establish a personnel health program through written personnel health policies and procedures which shall protect the health and safety of personnel and clients commensurate with the service offered.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-10(2)	(2) An employee placement health evaluation to include at least a health inventory shall be completed when an employee is hired.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-10(3)(a)-(b)	(3) The health inventory shall obtain at least the employee's history of the following: (a) conditions that predispose the employee to acquiring or transmitting infectious diseases; (b) condition which may prevent the employee from performing certain assigned duties satisfactorily;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-10(4)	(4) Employee health screening and immunization components of personnel health programs shall be developed in accordance with R386-702. Communicable Disease Rules;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-10(5)(a)-(b)	(5) Employee skin testing by the Mantoux Method or other FDA approved in-vitro serologic test and follow up for tuberculosis shall be done in accordance with R388-804, Special Measures for control of Tuberculosis; (a) The licensee shall ensure that all employees are skin tested for tuberculosis within two weeks of: (i) initial hiring; (ii) suspected exposure to a person with active tuberculosis; and (iii) development of symptoms of tuberculosis. (b) Skin testing shall be exempted for all employees with known positive reaction to skin tests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-10(6)	(6) All infections and communicable diseases reportable by law shall be reported by the facility to the local health department in accordance with R386-702-2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 11. Personnel		R	UR	NA	Date	CDI	TA	Notes
R432-600-11(1)(a)-(c)	(1) The Administrator shall employ a sufficient number of professional and support staff who are competent to perform their respective duties, services and functions. (a) All staff shall be licensed, certified or registered as required by the Utah Department of Commerce. (b) Copies shall be maintained for Department review that all licenses, registration and certificates are current. (c) Failure to ensure that all personnel are licensed, certified or registered may result in sanctions to the facility license.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-11(2)	(2) There shall be planned, documented, in-service training program held regularly for all facility personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-11(3)	(3) The training program shall address all clinic protocols and policies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-11(4)	(4) All clinic personnel shall have access to the facility's policies and procedures manuals and other information necessary to effectively perform assigned duties and carry out responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 12. Contracts		R	UR	NA	Date	CDI	TA	Notes
R432-600-12(1)	(1) The licensee shall make arrangements for professional and other required services not provided directly by the facility. If the facility contracts for services, there shall be a signed, dated agreement that details all services provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-12(2)(a)-(c)	(2) The contract shall include: (a) The effective and expiration dates; (b) A description of goods or services to be provided; (c) Copy of the professional license, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 13. Quality Assurance		R	UR	NA	Date	CDI	TA	Notes
R432-600-13(1)	(1) The administrator, in conjunction with the medical staff, shall establish a quality assurance committee and program. This committee shall review regularly clinic operations, protocols, policies and procedures, incident reports, infection control, patient care policies and safety.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-13(2)	(2) The committee shall include a representative from the clinic administration, a physician, and a nurse.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-13(3)	(3) The committee shall meet at least quarterly and keep minutes of the proceedings. The minutes shall be available for review by the Department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-13(4)	(4) The committee shall initiate action to resolve identified quality assurance problems by filing a written report of findings and recommendations with the licensee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 14. Emergency and Disaster		R	UR	NA	Date	CDI	TA	Notes
R432-600-14(1)	(1) Each facility has the responsibility to assure the safety and well-being of patients in the event of an emergency or disaster. An emergency or disaster may include but is not limited interruption of public utilities, explosion, fire, earthquake, bomb threat, flood, windstorm, epidemic, and injury.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-14(2)	(2) The administrator shall be in charge of facility operations during any significant emergency. If not on the premises, the administrator shall make every reasonable effort to get to the facility to relieve subordinates and take charge during the emergency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-14(3)(a)-(b)	(3) The licensee and the administrator shall be responsible for the development of a plan, coordinated with state and local emergency or disaster authorities, to respond to emergencies and disasters. (a) This plan shall be in writing and shall be distributed or made available to all facility staff to assure prompt and efficient implementation. (b) The plan shall be reviewed and updated at least annually by the administrator and the licensee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-14(4)	(4) The names and telephone numbers of clinic staff, emergency medical personnel, and emergency service systems shall be posted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-14(5)(a)-(g)	(5) The facility's emergency plan shall address the following: (a) Evacuation of occupants to a safe place within the facility or to another location; (b) Delivery of emergency care and services to facility occupants when staff is reduced by an emergency; (c) The person or persons with decision-making authority for fiscal, medical, and personnel management; (d) An inventory of available personnel, equipment, and supplies and instructions on how to acquire additional assistance; (e) Assignment of personnel to specific tasks during an emergency; (f) Names and telephone numbers of on-call physicians and staff shall be available; (g) Documentation of emergency events.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-14(6)(a)-(c)	<p>(6) The licensee and administrator shall develop a written fire emergency and evacuation plan in consultation with qualified fire safety personnel.</p> <p>(a) The evacuation plan shall identify evacuation routes, location of fire alarm boxes, fire extinguishers, and emergency telephone numbers of the local fire department and shall be posted throughout the facility.</p> <p>(b) The written fire emergency plan shall include fire-containment procedures and how to use the facility alarm systems and signals.</p> <p>(c) Fire drills and documentation shall be in accordance with R710-4, State of Utah Fire Protection Board. The actual evacuation of patients during a drill is optional.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 15. Patients' Rights		R	UR	NA	Date	CDI	TA	Notes
R432-600-15(1)	(1) The clinic shall provide informed consent material (see Section 76-7-305.5) to any patient or potential patient.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-15(2)	(2) Written policies regarding the rights of patients shall be made available to the patient, public, and the Department upon request.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-15(3)(a)-(f)	<p>(3) Each patient admitted to the facility shall have the following rights:</p> <p>(a) To be fully informed, prior to or at the time of admission and during stay, of these rights and of all facility rules that pertain to the patient;</p> <p>(b) To be fully informed, prior to or at the time of admission and during stay, of services available in the facility and of any charges for which the patient may be liable;</p> <p>(c) To refuse to participate in experimental research;</p> <p>(d) To refuse treatment and to be informed of the medical consequences of such refusal;</p> <p>(e) To be assured confidential treatment of personal and medical records and to approve or refuse release to any individual outside the facility, except in the case of transfer to another health facility, or as required by law or third party payment contract;</p> <p>(f) To be treated with consideration, respect, and full recognition of personal dignity and individuality, including privacy in treatment and in care for personal needs.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 16. General Patient Care Policies		R	UR	NA	Date	CDI	TA	Notes

R432-600-16(1)	(1) Each patient shall be treated as an individual with dignity and respect.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-16(2)(a)-(b)	(2) Each clinic shall develop and implement patient care policies to be reviewed annually by the administrator or designee. (a) Patient care policies shall be developed and revised through patient-care conferences with all professionals involved in patient care. (b) Admission and discharge policies shall be included in general patient care policies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-16(3)	(3) The facility shall have a policy to notify next of kin in the event of serious injury to, or death of, the patient.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-16(4)	(4) Each patient shall be under the care of a physician who is a member of the clinic staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 17. Nursing Services		R	UR	NA	Date	CDI	TA	Notes
R432-600-17(1)	(1) Each facility shall provide nursing services commensurate with the needs of the patients served.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-17(2)	(2) All non-medical patient services shall be under the general direction of the director of nursing, except as specifically exempted by facility policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-17(3)(a)-(b)	(3) Each Type II clinic shall employ and designate in writing a director of nursing who will be responsible for the organization and functioning of the nursing staff and related service. (a) The director of nursing shall be a registered nurse who has academic or post graduate training acceptable to the medical director. (b) The director of nursing in consultation with the medical director shall plan and direct the delivery of nursing care by nursing staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-17(4)	(4) Nursing service personnel shall assist the physician, plan and deliver nursing care, treatments, and procedures commensurate with the patient's needs and clinic protocols.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-17(5)	(5) The facility shall provide adequate equipment in good working order to meet the needs of patients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-17(6)	(6) Disposable and single-use items shall be properly disposed after use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 18. Pharmacy Service		R	UR	NA	Date	CDI	TA	Notes
R432-600-18(1)	(1) There shall be written policies and procedures, approved by the medical director and administrator, to govern the acquisition, storage, and disposal of medications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-18(2)	(2) There shall be provision for the supply of necessary drugs and biologicals on a prompt and timely basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-18(3)	(3) The clinic shall obtain reference material containing monographs on all drugs used in the facility. The drug monographs shall include generic and brand names, available strengths, dosage forms, indications and side effects, and other pharmacological data.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-18(4)	(4) All medications, solutions, and prescription items shall be kept in a secure controlled storage area and separate from non-medicine items.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-18(5)(a)-(c)	(5) An accessible emergency drug supply shall be maintained in the facility. (a) Specific drugs and dosages to be included in the emergency drug supply shall be approved by the medical director. (b) Contents of the emergency drug supply shall be listed on the outside of the container. (c) The use and regular inventory of the contents shall be documented by nursing staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-18(6)	(6) Medications stored at room temperature shall be maintained within 59 degrees - 80 degrees F (15 degrees to 30 degrees C). Refrigerated medications shall be maintained within 36 degrees - 46 degrees F (2 degrees to 8 degrees C).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-18(7)	(7) Medications and other items that require refrigeration shall be stored securely and segregated from food items.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 19. Laboratory and Radiology Services		R	UR	NA	Date	CDI	TA	Notes
R432-600-19(1)	(1) The facility shall make provisions, as appropriate, for Laboratory and Radiology services.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-19(2)	(2) There shall be a valid order, documented in the patients medical record, from a physician or a person licensed to prescribe such services.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-19(3)	(3) Services shall be performed by a qualified licensed provider.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-19(4)	(4) If the facility provides its own laboratory service, these services shall comply with R432-100-23 in the General Hospital Facility Rules.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-19(5)	(5) If the facility provides its own radiology services, these shall comply with R432-100-22.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-19(6)	(6) If laboratory and radiology services are not provided directly, provision shall be made for such services. Reports or results shall be reported promptly to the attending physician and documented in the patient's medical record.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 20. Anesthesia Services		R	UR	NA	Date	CDI	TA	Notes
R432-600-20	Anesthesia services provided in the clinic shall comply with the General Hospital Rules R432-100-15 and Utah Code 76-7-305.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 21. Medical Records		R	UR	NA	Date	CDI	TA	Notes
R432-600-21(1)	(1) Medical records shall be complete, accurately documented, and systematically organized to facilitate storage and retrieval. There shall be written policies and procedures to accomplish these purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(2)	(2) A permanent individual medical record shall be maintained for each patient.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(3)	(3) All entries shall be permanent and capable of being photocopied. Entries must be authenticated including date, name or identified initials, and title of the person making the entry.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(4)	(4) Records shall be kept for all patients admitted or accepted for treatment and care. Records shall be kept current and shall conform to good medical and professional practice based on the service provided to each patient.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-21(5)	(5) All records of discharged patients shall be completed and filed as soon as possible or within 30 days of discharge.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(6)(a)-(g)	(6) Each patient's medical record shall include the following: (a) An admission record (face sheet) including the patient's name; age; date of admission; name, address, and telephone number of physician and responsible person; (b) Reports of physical examinations, laboratory tests and X-rays prescribed and completed, including ultrasound reports; (c) Signed and dated physician orders for drugs and treatments; (d) Signed and dated nurse's notes regarding the care of the patient. The notes shall include vital signs, medications, treatments and other pertinent information; (e) Discharge summary which contains a brief narrative of conditions and diagnoses of the patient and final disposition; (f) The pathologist's report of human tissue removed during an abortion; (g) All information indicated in Section 76-7-313.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(7)	(7) Medical records shall be retained for at least seven years after the last date of patient care. Records of minors shall be retained until the minor reaches age 18 or the age of majority plus an additional two years. In no case shall the record be retained less than seven years.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(8)	(8) All patient records shall be retained within the clinic upon change of ownership.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(9)	(9) Provision shall be made for filing, safe storage, security, and easy accessibility of medical records.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-21(10)(a)-(b)	(10) Medical record information shall be confidential. There shall be written procedures for the use and removal of medical records and the release of patient information. (a) Information may be disclosed only to authorized persons in accordance with federal and state laws, and clinic policy. (b) Requests for information which may identify the patient (including photographs) shall require the written consent of the patient.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 22. Housekeeping Services		R	UR	NA	Date	CDI	TA	Notes

R432-600-22(1)	(1) There shall be adequate housekeeping services to maintain a clean, sanitary, and healthful environment in the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-22(2)	(2) Written housekeeping policies and procedures shall be developed and implemented by each facility, and reviewed and updated as necessary.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-22(3)	(3) The facility shall employ housekeeping staff to maintain both the exterior and interior of the facility in a safe, clean, orderly manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-22(4)	(4) Housekeeping equipment shall be for institutional use and properly maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-22(5)	(5) Cleaning solutions for floors shall be prepared in proper strengths according to the manufacturer's instructions and be checked to insure that the proper germicidal concentrations are maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-22(6)	(6) There shall be sufficient number of noncombustible trash containers. Lids shall be provided where appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-22(7)	(7) Storage areas containing cleaning agents, bleaches, insecticides, or poisonous, dangerous, or flammable materials, shall be stored in a locked area to prevent unauthorized access. Toilet rooms shall not be used as storage places.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 23. Laundry Services		R	UR	NA	Date	CDI	TA	Notes
R432-600-23(1)	(1) Each facility shall have provisions for storage and processing of clean and soiled linen as required for patient care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-23(2)	(2) Processing may be done within the facility, in a separate building or in a commercial or shared laundry.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-23(3)	(3) Each facility shall develop and implement policies and procedures relevant to operation of the laundry.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-23(4)(a)-(e)	(4) Clean linen shall be stored, handled, and transported in a manner to prevent contamination. (a) Clean linen shall be stored in clean ventilated closets, rooms, or alcoves used only for that purpose. (b) Clean linen shall be covered if stored in alcoves and transported through the facility. (c) Clean linen from a commercial laundry shall be delivered to a designated clean area in a manner that prevents contamination. (d) Linens shall be maintained in good condition. (e) A supply of clean washcloths and towels shall be provided and available to staff to meet the care needs of patients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-23(5)(a)-(b)	(5) Soiled linen shall be handled, stored and processed in a manner that will prevent the spread of infections. (a) Soiled linen shall be sorted in a separate room by methods affording protection from contamination, according to facility policy and applicable rules. (b) Soiled linen shall be stored and transported in a closed container which prevents airborne contamination of corridors, areas occupied by patients, and precludes cross contamination of clean linens.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-23(6)	(6) Laundry chutes shall be maintained in a clean sanitary state.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 24. Maintenance Services		R	UR	NA	Date	CDI	TA	Notes
R432-600-24(1)	(1) There shall be adequate maintenance service to ensure that the facility, equipment, and grounds are maintained in a clean and sanitary condition and in good repair at all times, in accordance with manufacturer specifications for the safety and well-being of patients, staff, and visitors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-24(2)	(2) The administrator shall employ or contract with a person qualified by experience and training to be in charge of facility maintenance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-24(3)	(3) The facility shall develop and implement a written maintenance program, including preventive maintenance, to ensure continued operation and sanitary practices throughout the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-24(4)	(4) All buildings, fixtures, equipment and spaces shall be maintained in operable conditions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-24(5)	(5) A pest control program shall be conducted to ensure the facility is free from vermin and rodents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

R432-600-24(6)	(6) Equipment used in the clinic shall be approved by Underwriter's Laboratory and meet all applicable Utah Occupational Safety and Health Act requirements in effect at the time of purchase.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-24(7)	(7) Electrical systems including appliances, cords, equipment, call lights, and switches shall be maintained to guarantee safe functioning and compliance with the National Electrical Code.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-24(8)	(8) There shall be regular inspections, to clean or replace all filters installed in heating, air conditioning, and ventilation systems, to maintain the systems in operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 25. Emergency Electric Service		R	UR	NA	Date	CDI	TA	Notes
R432-600-25(1)	(1) The clinic shall make provision for emergency electrical power to provide lighting and power to critical areas essential for patient safety in the event of an interruption of normal electrical power service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-25(2)	(2) The method utilized for emergency electrical power is subject to Departmental review and approval.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-25(3)	(3) There shall be provision for emergency exit lighting according to NFPA 101.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-25(4)	(4) Flashlights shall be available for emergency use by staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-25(5)(a)-(b)	(5) All emergency electrical power systems shall be maintained in operating condition and tested as follows: (a) Emergency generators shall be tested in accordance with NFPA 99. (b) Transfer switches and battery operated equipment shall be functionally tested every 30 days and load tested at least annually, for 90 minutes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-25(6)	(6) A written record of inspection, performance, test period, and repair of the emergency electrical system shall be maintained on the premises for review.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 26. Storage and Disposal of Solid Wastes		R	UR	NA	Date	CDI	TA	Notes

R432-600-26	Facilities and equipment shall be provided for the sanitary storage and treatment or disposal of all categories of waste, including hazardous and infectious wastes if applicable, using techniques acceptable to the Department of Environmental Quality, and the local health department having jurisdiction.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 27. Oxygen (IF oxygen is utilized)		R	UR	NA	Date	CDI	TA	Notes
R432-600-27(1)	(1) Provision shall be made for safe handling and storage of oxygen according to the NFPA 101, Life Safety Code and referenced NFPA standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-27(2)	(2) Piped oxygen systems shall be tested and installed in accordance with NFPA 99.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-27(3)(a)-(c)	(3) A written report shall be filed with the Utah Department of Health as follows: (a) Upon completion of initial installation; (b) Whenever changes are made to a system; and (c) Whenever the integrity of the system has been breached.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 28. Lighting		R	UR	NA	Date	CDI	TA	Notes
R432-600-28(1)	(1) At least 30 foot-candles of light shall illuminate reading, patient care (bed level) and working areas in patient treatment areas and not less than 20 foot-candles of light shall be provided in the rest of the room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-28(2)	(2) All accessible storeroom, stairway, ramp, exit and entrance areas shall be illuminated by at least 20 foot-candles of light at floor level.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-28(3)	(3) All corridors shall be illuminated with a minimum of 20 foot-candles of light at floor level.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-28(4)(a)-(f)	(4) Other areas shall be provided with the following minimum foot-candles of light at working surfaces: (a) Operating rooms 50 Foot-candles (b) Medication preparation areas 50 foot-candles (c) Charting areas 50 foot-candles (d) Reading rooms 50 foot-candles (e) Laundry areas 20 foot-candles (f) Bath and shower rooms 20 foot-candles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 29. Water Supply		R	UR	NA	Date	CDI	TA	Notes

R432-600-29(1)	(1) Plumbing and drainage facilities shall be maintained in compliance with Utah Plumbing Code.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-29(2)	(2) Backflow prevention devices shall be maintained in operating condition and tested when required by the Utah Plumbing Code and Utah Public Drinking Water Regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-29(3)	(3) Hot water temperature controls shall automatically regulate temperatures of hot water delivered to plumbing fixtures used by patients. The facility shall maintain hot water delivered to patient care areas at temperature between 105 degrees and 120 degrees F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-29(4)	(4) There shall be grab bars at each toilet, bathtub, and shower used by patients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
R432-600-29(5)	(5) Toilet, hand washing facilities, shall be maintained in operating condition and in the number and types specified in construction requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 30. Smoking Policy		R	UR	NA	Date	CDI	TA	Notes
R432-600-30	The smoking policy shall comply with the "Utah Clean Air Act", Title 26, Chapter 38, and Section 20.7.4 of the Life Safety Code.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Section 31. Penalties		R	UR	NA	Date	CDI	TA	Notes
R432-600-31	Any person who violates any provision of this rule may be subject to the penalties enumerated in 26-21-11 and R432-3-7 and be punished for violation of a class A misdemeanor as provided in 26-21-16.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	